Anbieter

Universität
Technische Universität Darmstadt

Institut/Einrichtung
Department of Materials Science

Kategorie
Studentische Hilfskräfte

Angebot

Titel
Master’s student in Materials Science as tutor for international students

Einsatzort
Alarich-Weiss-Strasse (L2|01) 2
64287 Darmstadt
Deutschland

Beschreibung
We are looking for TU Darmstadt Master’s students from the field of study:

- **Materials Science**

who are interested in supporting newly admitted international students in the Master’s program in Materials Science during the students’ first semester of studies at the TU Darmstadt and helping them adapt into their field of study and the Materials Science department. The job will require a commitment of approximately 15 hours per month and the working hours are largely flexible.

**Work responsibilities include:**

- Early E-mail contact with international Master’s students, offering support and information in English
- Greeting and orientation of Master’s students in the Material Science Department
- Introduction to the Master’s Program, the faculty and TU Darmstadt
- Creating and giving introductory presentations in English
- Counselling international Master’s Students about their course of study in English
- Participation in preparatory tutor’s training before starting work
- Participation in regular meetings for tutors during the semester
- Creating reports and logs of activities

Anforderungsprofil
We are looking for students with the following profile:

- Bachelor’s degree from TU Darmstadt and in their first or second year of their Master’s studies in Materials Science
- Bachelor’s degree from another institution and in their second year of their Master’s studies in Materials Science at TU Darmstadt
- Fluent English skills, spoken and written (mother tongue level)
- Good German skills
- Competency with MS Office (Word, Excel, PowerPoint)
- Experiences abroad and intercultural sensibilities are desirable
- Responsible, structured, and earnest approach to working
- Open and communicative personality, interested in other cultures
- Flexible timetable
Applicants should be prepared to participate in a preparatory training for tutors at least two weeks before the beginning of the semester.

Application Documents:
- Letter of Motivation
- CV/Resume
- Bachelor's Degree
- Internship/Job Reference

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<tr>
<th>Vergütung</th>
<th>11,75 €</th>
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<tbody>
<tr>
<td>Art der Beschäftigung</td>
<td>nach Vereinbarung</td>
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<tr>
<td>Zeitraum der Beschäftigung</td>
<td>15.03.-15.09.2020</td>
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<tr>
<td>Bewerbungsfristende</td>
<td>Sonntag, 1. März 2020 - 23:59</td>
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**Kontakt**

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<thead>
<tr>
<th>Vorname</th>
<th>Michelle</th>
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<tbody>
<tr>
<td>Name</td>
<td>Cunningham-Wandel, M.A.</td>
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